

MEETING ROOM PRICING

(All prices exclude VAT)
(Effective 1 May 2022)

Meeting room hire charges include:
Refreshments: tea, coffee, water and biscuits
Flipchart stand and pad/whiteboard and pens
Use of AV equipment
Wi-Fi
Free onsite parking

Eastern Meeting Room		Rates £
Monday-Friday	Half day (0830-1230/1330-1730)	80.00
Saturday-Sunday		96.00
Monday-Friday	Full day (0830-1730)	135.00
Saturday-Sunday		155.00

Southern Meeting Room		Rates £
Monday-Friday	Half day (0830-1230/1330-1730)	145.00
Saturday-Sunday		165.00
Monday-Friday	Full day (0830-1730)	275.00
Saturday-Sunday		295.00

Business Park Tenant Discount
10% (Room Hire Charges Only)

Catering

We are able to meet most dietary requirements with 72 hours' notice.
Refreshments are served once in the morning and once in the afternoon for all day bookings,
and once in the morning or afternoon for half day bookings.

Room Layout

The meeting room will be laid out in accordance with the instructions on the booking form.
The client is solely responsible for making any subsequent changes to that layout.

Cancellation Policy

More than 14 working days' notice: no cancellation fee
Between 13-8 working days' notice: 50% cancellation fee
Less than 7 days' notice: 100% cancellation fee

Contact:

Please email your enquiry to trisha@copleyhill.co.uk
We'll get back to you within 2 working days

Thank you for your enquiry
We look forward to welcoming you to Copley Hill Business Park